

Annual Meeting, 4–5 September 2019

Charles University, Faculty of Arts Main Building

Practical Arrangements

The Charles University in Prague has generously offered to host the Annual Meeting in 2019. CARMEN looks forward to welcoming you to the meeting which will be held at the Faculty of Arts, Palachovo nám. 1, Prague 1 (Old Town of Prague, the very centre of Prague).



Main Building, Faculty of Arts,
Carmen Meeting venue

Address: náměstí Jana Palacha 2,
110 00, Praha, Josefov



Registration starts at **10:00** on **Wednesday 4 September** at the Main Building, Faculty of Arts, Jan Palach Sq. 2, second and third floor. Enter through the main entrance (see map above). Please note the following practical details regarding your attendance:

1. *Travel and Accommodation* – You are responsible for booking and paying for your own travel to and accommodation in Prague. Information to assist you with this is provided below. Please note that accommodation bookings should be made as soon as possible to ensure availability.
2. *Registration* – There is a registration fee 30 EUR for the conference. Beyond this, CARMEN would welcome any small voluntary contribution from those who are able to provide one. Daytime food and drink are generously provided at the venue with the support of the host institution. Evening meals on Wednesday and Thursday will be in different restaurants. The meal on Wednesday will be at Času Dost Café (Široká 1, Praha 1, 1 minute from the Faculty Main Building) and you will be responsible for paying for yourself. The dinner venue for

Thursday will be advised closer to the meeting date (the cost of the dinners will be finalised closer to the meeting date but should be approx. € 20 per person).

3. *Excursions* – The host institution is willing to organise two sightseeing excursions on Friday 6 September. Proposed are half-day visits to Karlštejn Castle and Prague Castle. As we have participation limits for these, please indicate in your confirmation (see below) if you would like to participate in any of them. Additionally, there will be an evening a walk around Old Town of Prague organised on Wednesday and on Thursday evening (Faculty of Arts – Jewish quarter – Old Town square – Klementinum – Charles Bridge – return to Faculty of Arts) and a tour around Carolinum (the preserved part of the medieval university, founded 1348). An informal dinner can also be arranged for Friday evening for those who are staying on in Prague.
4. *Doctoral Summer School of Medieval Studies in Sázava* – After the CARMEN Meeting (September 6th-8th), the XV. Summer School of Medieval Studies takes place in the Sázava Benedictine monastery (50 km south-east from Prague, 1,5 hour by train). The informal annual meeting of the Czech doctoral students from various fields of medieval studies begins on evening Friday 6th. We encourage you to join us there. If you are planning to participate in/contribute to this meeting (eg. by presenting your research, organise a small workshop), please, indicate your interest directly to **Jaroslav Svátek** (jaroslav.svatek@email.cz) by **31 July 2019**.
5. *Registration Date* – Please confirm your attendance to **Felicitas Schmieder** (Felicitas.Schmieder@fernuni-hagen.de) **31 July 2019**. If you have special dietary or other requirements please notify Felicitas as soon as possible. The deadline for the interactive workshops proposals and CARMEN Forum (previously 'Market Place') is **31st May 2019** (see the **carmen forum and workshops** document).

The local contact in Prague is:

Name: PhDr. Jan Zdichynec, Ph.D.
Address: Institute of Czech History, Jan Palach Sq. 2, 11000 Prague 1, Josefov
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Name: Mgr. Jaroslav Svátek, PhD.
Address: Institute of Czech History, Jan Palach Sq. 2, 11000 Prague 1, Josefov
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Name: PhDr. Kateřina Horníčková, PhD.
Address: Institute of Art and Culture Studies, Faculty of Arts,
University of South Bohemia, České Budějovice
Phone: +420734335967
e.mail: khornickova@jcu.cz

A draft programme has been provided for your information and we will supply a definitive programme and details about the market place in advance of the meeting.

Yours faithfully,

Dr Kateřina Horníčková (on behalf of the CARMEN Executive)

How to get to Prague

Charles University, Prague - contact:

<https://www.ff.cuni.cz/kontakt/>, <https://www.ff.cuni.cz/home/>

About the University:

<https://www.ff.cuni.cz/home/about/faculty-of-arts-today/>

Prague Airport:

Airport of Václav Havel – Letiště Václava Havla <https://www.prg.aero/en#/>, from which you can travel directly with public transport busses and metro (35 minutes) to the centre (<https://www.prg.aero/en/public-transport-buses>), with taxi or with shuttle busses AirportExpress (AE) to the railway station in the centre of Prague. The transferable ticket for 90 min costs 32 CZK, i.e. 1.2 EUR. Basic info here <http://www.dpp.cz/en/fares-in-prague/>. The metro station closest to the venue is station Staroměstská on A line (green). If you go directly to the venue, we recommend to take bus 119 from the airport and then change to metro A in Veleslavín train station. In general, getting around Prague is easy, metro map is here: <http://www.mapsofprague.com/prague-metro-map>.

Prague is major tourist destination and there is plenty of hotel and private rooms accommodation available, even in the centre of Prague. However, as the meeting takes place still amidst the tourist season, we recommend to book your accommodation fast to get a good one. If you get accommodation in the centre, you are in the walking distance to the meeting venue. In spite of the tourist crowds, walking is still the best way of getting around Prague. Below is a short selection of many accommodation opportunities around the venue, budget, medium price and upfront.

Information on Hotels in Prague (selection, walking distance to the venue)

THE FOLLOWING TWO HOTELS HAVE BEEN SPECIALLY RECOMMENDED FOR THE MEETING ATTENDEES:

Charles University Hotel (Opitz House) - university accommodation for guests of the university- <https://www.cuni.cz/uken-289.html>, Celetná 14 (Opitz House), Praha 1 (Please, note that you would need our confirmation that you are Charles University guest to receive lower price of accommodation in this hotel. There are free rooms in the time.)

Dlouhá Street Hotel of the Ministry of Education

https://www.rezidencedlouha17.cz/EN/EN_index.html, Dlouhá 17, Praha 1 (Please, note that

you would need our confirmation that you are Charles University guest to receive lower price of accommodation in this hotel.)

FOR THOSE OF YOU PREFERRING ACCOMMODATION ELSEWHERE:

Please, secure your accommodation either somewhere in the historical centre (Prague Old Town, New Town or Malá Strana) or close to a metro station that would have a direct connection to one of the above mentioned stations.

We can also recommend the area of Zizkov or Vinohrady, e.g. places close to tram stops Husinecká, Lipanská, Olšanské náměstí (tram 9, 26, and others will connect you to the city centre in 10 minutes) as well as the area of Holešovice (tram 17).

As to the immediate city centre, there are certainly some really expensive hotels, but there are also budget ones available here. Just to name a few examples close to our premises (beginning with budget option):

1. Hotel Melantrich, www.in-prague.org/prague-hotels/hotel-melantrich-prague-1/
2. Hotel Cloister Inn, <https://www.hotel-cloister.com/>
3. Axa Hotel, <http://www.axa-hotel.cz>
4. Clarion Hotel Prague Old Town, <https://www.clarionhotelpragueoldtown.com/en>
5. Ibis Old Town, <https://www.accorhotels.com/gb/hotel-5477-ibis-praha-old-town/index.shtml>
6. 3Epoques, <https://www.pragueresidences.com/en/3-Epoques/>
7. Hotel Rott, <https://www.hotelrott.cz/>
8. Hotel Čertovka, U lužického semináře, <https://www.certovka.cz/en/>
9. Hotel Clementin, <https://www.clementin.cz/>
10. Dominican Hotel, <https://www.dominicanhotel.cz/cs/>
11. Emblem Hotel, <https://www.emblemprague.com/cs/homepage>
12. Four Seasons Hotel Prague, 5-star
https://www.fourseasons.com/prague/?seo=google_local_prg1_emea
13. InterContinental, 5- star,
https://www.icprague.com/?utm_source=google&utm_medium=local&utm_campaign=InterContinentalPrague

There are also a lot of apartments available in the Old Town, but we have no experience with them, which is why we cannot directly recommend any of those. Also, those of your needing a visa to arrive to the Czech Republic, please, preferably book a hotel.

1. Charles Bridge Appartments, <https://www.charles-bridge-apartments.com/cs-cz>
2. Old Town Square Appartment, <https://www.old-town-square-apartments.com/>