

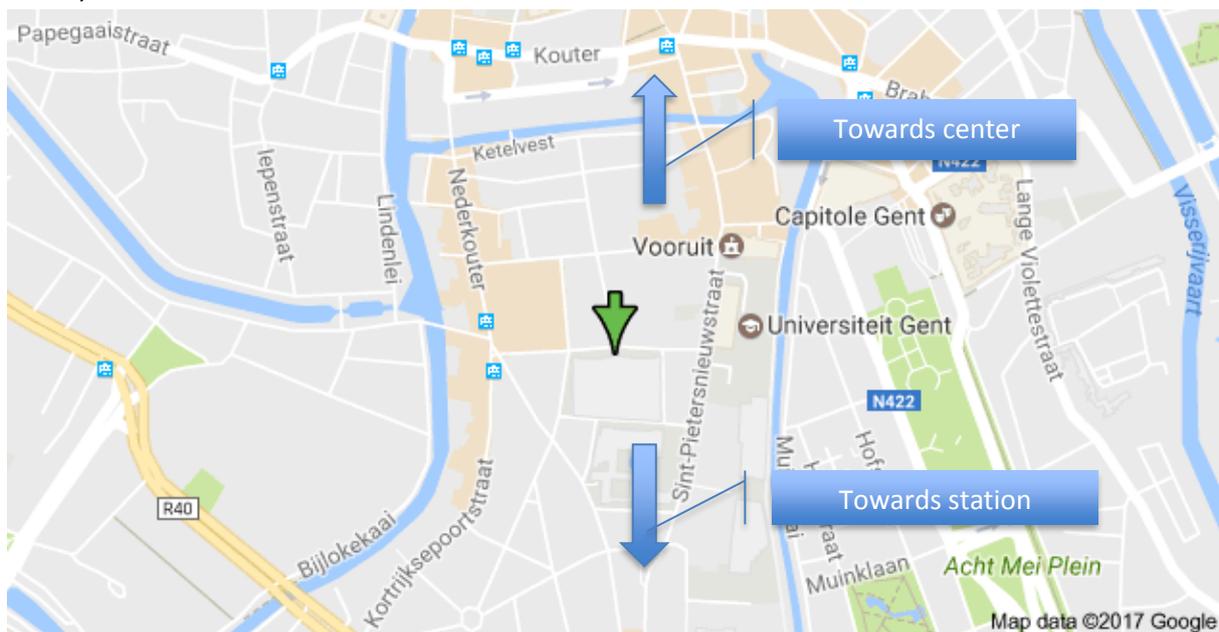
Annual Meeting, 22-24 September 2017

Ghent University

Henri Pirenne Institute for Medieval Studies

Practical Arrangements

The Henri Pirenne Institute of Ghent University has generously offered to host the Annual Meeting in 2017. CARMEN looks forward to welcoming you to the meeting which will be held at Ugent Campuses „Boekentoren“ and „Ufo“ (the different buildings of which are all conveniently located within walking distance and close to the city center). **The meet-up and registration will take place in the Jozef Plateauzaal – Multimedia Room, located at the Jozef Plateaustraat 22, 9000 Gent (green arrow).**



Registration will start at **09:00** on **Friday 22 September**. Enter the building through the main entrance, go left in front of the central staircase on the ground floor, the room is at the end of the hallway.

Please note the following practical details regarding your attendance:

1. *Travel and Accommodation* – You are responsible for booking and paying for your own travel to and accommodation in Ghent. Information to assist you with this is provided below. Please note that accommodation bookings should be made as soon as possible to ensure availability.
2. *Registration* – CARMEN has recently introduced a small registration fee for the Annual Meeting. For details about the fee structure please visit the CARMEN web site. Daytime food and drink at the meeting are generously provided at the venue with the support of the host institution. Evening meals on Friday and Saturday will be in different restaurants and the venues will be advised closer to the meeting date. You will be given the opportunity to subscribe to the dinners beforehand and will be able to pay for them at registration. CARMEN tries to keep the cost of dinners to approx. € 25 per person.
3. *Sunday Excursion* – The host institution offers to organise a day-time sightseeing excursion on Sunday 24 September (guided tour of Ghent and visit to the STAM city museum). An informal dinner can also be arranged for Sunday evening for those who are staying on in Ghent.
4. *Bursaries* – CARMEN has limited funds available for doctoral students, early career researchers or others who wish to attend but who cannot otherwise afford it. Please contact **Jitske Jasperse** (T.G.Jasperse@uva.nl) for more information.

5. *Registration Date* – Please confirm your attendance to **Claire Mclroy** (claire.mcilroy@uwa.edu.au) by **31 July 2017**. If you have special dietary or other requirements please notify Claire Mclroy as soon as possible.

The local contact in Ghent is:

Name: **Dr. Stefan Meysman** (coordinator of the Henri Pirenne Institute for Medieval Studies)
Address: Ghent University, History Department, Sint-Pietersnieuwstraat 35 (Ufo), 9000 Gent, 2nd floor, room 021.
Phone: +32 9 331-02-28 (office hours)
Mobile: +32 4 98252190
e.mail: Stefan.Meysman@UGent.be

A draft programme has been provided for your information and we will supply a definitive programme and details about the market place in advance of the meeting.

Yours faithfully,

Dr Claire Mclroy (on behalf of the CARMEN Executive)

How to get to the CARMEN Annual Meeting in Ghent?

About Ghent University, including layout and organisation:

<https://www.ugent.be/en/ghentuniv>

About the city of Ghent:

<https://visit.gent.be/en/home>

By air: The largest airport is **Brussels Airport – Zaventem**, which has regular flights from/ to most international destinations. It is located approx. 55km from Ghent. If you arrive at Brussels airport, you can easily reach Ghent ('Gent' in Dutch) by train. The train station is located at the lowest floor of the airport building. Each hour, there are several trains that either go directly to the station 'Gent-Sint-Pieters', or that bring you to the station 'Brussel-Noord/Bruxelles-Nord', where there are direct connections to 'Gent-Sint-Pieters'. Average travel time of about one hour, depending on the connection. Please note that the last train to Ghent from the airport is at 23:59 and service does not resume until 04:41. For more information, consult the route planner of the Belgian Railway Company. <http://www.belgianrail.be/En>

A second, regularly used Belgian airport is **Brussels South – Charleroi**. Several low cost airlines mainly use this one, which is actually located about twice the distance away from Ghent (approx. 110 km). From Charleroi you can get to Ghent using public transportation but it is somewhat less convenient. First you have to get a bus or a taxi to Charleroi-Sud train station, then a train to Brussels and another one to Ghent. Alternatively, you can book a ticket in advance for coach transportation from Charleroi Airport to Ghent with private bus company Flibco. <https://www.flibco.com/en#/booking>

Other major international airports in the vicinity of Ghent are Paris - Charles de Gaulle (FR), Amsterdam- Schiphol (NL) and Frankfurt – Rhein & Main (DE). All of these are connected to Brussels by high speed international trains.

By international train: Most international (high speed) trains (Thalys, Eurostar, ICE, ...) arrive in the train station 'Brussel-Zuid / Bruxelles-Midi'. From this station there are regular, direct connections to 'Gent-Sint-Pieters'. Again, these can be found using the Belgian Railway route planner. <http://www.belgianrail.be/En>

By bus: Eurolines offers direct bus connections to Ghent from nearly every big town in every European country. Note that their busses arrive at the smaller train station 'Gent-Dampoort', from where you can either take a local bus to the center (3, 17, 18, 38, 39) or a train to 'Gent-Sint-Pieters'. In those cases where Eurolines does not offer a direct connection to Ghent, they often do offer one to Brussels, more specifically to the station 'Brussel-Noord/Bruxelles-Nord'. From there, simply take a train to the station 'Gent-Sint-Pieters'.

From the train station ‘Gent-Sint-Pieters’ to the city center: you can walk, which will take you about 20min. or you can take a tram in front of the train station. At the main exit of the station, the stop is on your left, by the Loveling Tower. Take tram line 1 (RED) in the direction of Evergem/Wondelgem (not Expo!). The stop ‘Verloren Kost’ is closest to the venue, ‘Korenmarkt’ is the central stop for the historical city center. Obviously, you can also get a taxi (V-TAX) from the train station (at the exit on your right), but these are relatively expensive.

Browse the public transportation grid: <https://visit.gent.be/en/public-transport?context=tourist>

By car: The most important highways to Ghent are the E17 and the E40, which intersect near the city.

Highway E17: When coming from The Netherlands or Germany: go via Antwerpen, then follow the direction ‘Gent’, and later on ‘Gent Centrum’. When coming from France: go via Kortrijk, then follow the direction ‘Gent’, and later on ‘Gent Centrum’.

Highway E40: When coming from The Netherlands or France: go via Oostende, follow the direction ‘Gent-Antwerpen’ (E17), then follow the direction ‘Gent’, and finally follow the direction ‘Gent Centrum’. When coming from France or Germany: go via Brussels, follow the direction ‘Gent-Antwerpen’ (E17), then follow the direction ‘Gent’, and finally follow the direction ‘Gent Centrum’.

Please note:

- a) While some hotels have parking space, this is usually an expensive extra. Alternatively, you can choose the large underground parking lot “Sint-Pietersplein”. This is easily accessible from the highway, close to the venue and costs around EUR 25 / day.
- b) **Ghent is a frontrunner in promoting urban sustainable mobility and as such actively discourages the use of cars in the city center.**

Information on accomodations in Ghent

Please note that there are a lot of hotels and hostels in Ghent, many of which offer decent value for money. You can easily find accommodation to your liking, using the “Visit Gent” website: <https://visit.gent.be/en/accommodation>. However, Ghent is a popular destination, so make reservations well in advance. Here you can find just some of the possibilities.

(Youth) Hostels

Usually the cheapest accomodation, if you don’t mind sleeping in dorms and sharing bathrooms. All of the options below are well located.

www.jeugdherbergen.be/en/youth-hostels/city-hostels/gent-de-draecke

www.hosteluppelink.com/en/welkom

www.backstayhostels.com/

Hotels

1. Hotel Ibis Gent Centrum Opera (**)

Nederkouter 24, 9000 Gent

Tel.: +32 9 225 07 07

<http://www.ibis.com/gb/hotel-1455-ibis-gent-centrum-opera/index.shtml>

Standard Ibis hotel, very close to the venue, the tramline and the historical city center. Starting at EUR 83.00 per night (without breakfast).

2. Hotel Ibis Gent Centrum St Baafskathedraal (***)

Limburgstraat 22, 9000 Gent

Tel: +32 9 233 00 00

<http://www.ibis.com/gb/hotel-0961-ibis-gent-centrum-st-baafs-kathedraal/index.shtml>

Standard Ibis hotel. A little bit further from the venue, but in the historical city center. Starting at EUR 95.00 per night (without breakfast).

3. Hotel Gravensteen (***)

Jan Breydelstraat 35, 9000 Gent

Tel.: +32 9 225 11 50

<http://www.gravensteen.be/en/>

Modern hotel in a historical building with a very good location. Next to the comital castle. Starting at EUR 100.00 (breakfast included).

4. Novotel Gent Centrum (***)

Goudenleeuwplein 5, 9000 Gent

Tel.: +32 9 293 90 02

<http://www.accorhotels.com/gb/hotel-0840-novotel-gent-centrum/index.shtml>

One of the nicer options of the ACCOR – Ibis group. Good location in the city center (more or less the same as Ibis St Baafs). Starting at EUR 129.00 per night (without breakfast).

5. Hotel Harmony (****)

Kraanlei 37, 9000 Gent

Tel.: +32 9 324 26 80

<http://www.hotel-harmony.be/en/>

Family-owned hotel with a great, central location by the river Lys. Starting at EUR 122,00 per night (breakfast included).

6. Ghent Marriott Hotel (****)

Korenlei 10, 9000 Gent

Tel.: +32 9 233 93 93

<http://www.marriott.com/hotels/travel/gnmc-ghent-marriott-hotel/>

Nice, modern hotel in a historical building with a great location. Starting at EUR 150, 00 per night (breakfast included).